PERSONAL INFORMATION   **Ra'id Suleiman**

📍 Al-Hussein Bin Talal University , University st, Ma'an ,P.O Box 20 , Jordan

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✉️ rjyslm@yahoo.com

🌐 State personal website(s)

💬 Yahoo messenger Raid Suleiman (rjyslm)

Sex male | Date of birth 10/08/1969 | Nationality Jordanian

JOB APPLIED FOR
POSITION
PREFERRED JOB
STUDIES APPLIED FOR

Professor
Teaching Staff Member

WORK EXPERIENCE

Oct 2016 - to Present   Full Prof   AL-HUSSEIN BIN TALAL UNIVERSITY Department of Library& Information Science   **http://www.ahu.edu.jo**

7 sep 2015- 7 sep. 2016 Jordan University - Associate Professor -Department of Library& Information Science

2011- to 2016   Associate Professor -Department of Library& Information Science AL-HUSSEIN BIN TALAL UNIVERSITY

Sep. 2010- to Sep.2011   - Head of of Library& Information Science Department AL-HUSSEIN BIN TALAL UNIVERSITY

Sep. 2006- to Sep.2007 Assistant Professor- Head of Library& Information Science Department AL-HUSSEIN BIN TALAL UNIVERSITY

Sep 2002 –Jun 2011 Library director AL-HUSSEIN BIN TALAL UNIVERSITY

Feb. 2001- Sep.2002 library director Assistant AL-HUSSEIN BIN TALAL UNIVERSITY

Nov.1996 – Aug. 2000 Director of the National Agricultural Library at the National Center for agricultural research and technology transfer
http://www.ncare.gov.jo/DefaultAr.aspx

EDUCATION AND TRAINING

Sep. 1992 – December. 1995   Ph.D. in Library and Information Science
Sep. 1987 –   Jun.   1992   M.Sc. and B.Sc. in Library and Information Science
Uzbekistan State Art & Culture Institute UzSIAC(former Tashkent State Institute of Culture, Tashkent , Uzbekistan.)
https://dsmi.uz/en/about-the-institute/

Organisational / managerial skills

-Responsible of the Postgraduate studies for master's programs
      (Information Management and Digital Archiving)(AHU)
-Member of the Postgraduate studies for master's and doctorate
      programs Committee at the Faculty of Arts(AHU)
-University Council Member (AHU). Sep 2003- Sep 2004.
-College of Arts, Council Member   AHU. (Sep. 2006 – Sep. 2023)
-Jordan Library Consortium for public Universities Council
      Member). (Sep. 2004 – Jun .2011)

Organizing Courses

- Organizing - Document Control   training course in Oman-Muscat -October 2015
- Organizing an electronic archive training course in Oman-Muscat -13-17 February 2015
- Organizing and implementing an electronic archive training course in Oman-Muscat 9-15 April 2014.(parliament organization)   Majless alshyra
- an electronic archive training course in Oman-Muscat (Diwan of the Royal Court -December 25 2019- January- 6-2020

Consultations and committees at the national level and other activities

- Chairman of the committee preparing the protocol for managing and electronic archiving government documents 2019-2020
- Member of the committee preparing the documentary heritage management system at the Ministry of Culture 2019-2020
- Member of the Supreme Committee for the Preparation of the Right to Information Foundation Protocol - Ministry of Culture and the National Library 2019
- Member of the Board of Directors and Founder of the Center of Excellence (Federation of Official Governmental University Libraries)2010- 2004
- good command of quality control processes (Chair man of the Quality Assurance committee for Union Catalogue of   Jordan Library Consortium 2010)

Computer skills and Trainers skills

- Certified International Professional Training Certificate from Liverpool College for international studies
- Membership status : International Trainer Membership No:13340
- Date of membership 2/12/2023
- good command of Microsoft Office- ICDL   licence
- ILS (Integrated Library System)
- Marc 21
- Integrated library system as Horizon ,Archiving System Marc21 ,Metadata Archiving Metadata ISAD (G)

Teaching skills

Taught courses for B.A

Introduction to Library Science and Information	Information Society
Information Resources	Introduction to libraries organization
Communication skills in Libraries and Information Centres	Classification(1)(2)
References Resources and its Services	Information Services
Descriptive and Subject Cataloguing	Periodicals and its Control
Development Library Collections	Public Libraries
Libraries and Information Centers Management	School libraries
Special Libraries and Information Centers	Academic Libraries
Information Technology in Libraries	Bibliography , Indexing and Abstracting
Information Marketing	Legislation and Libraries
Information Storage and Retrieving	Internet and E-Publishing
Electronic Cataloging	Virtual Libraries
Computerized Systems in Libraries and Information Centers	Bibliomatrics
Reference services in Humanities	

Taught courses for Ms Degree

Member of thesis Examination committee
Supervising many university theses at the master's level
Electronic Archiving , Document Control , Storage and Retrieval of Records
Research Methods , Principles and Applications of Record Management
Bibliographic description of Archival Resources , Managing, and Reservation of Digital Resources
Management of Documents and Archiving Institutions, Digital Publishing and Preservation ,
Document Archiving and Digitization , Metadata, Preservation, Access and Archive Service ,
Information Management Technology , Digital Libraries , Data Analysis and Representation
Conservation of Digital Heritage , Classification , Indexing ,
Cataloguing AND Classification Marc2 Bibliography,
Library management , ,development Library collection .

Honours and awards

▪ 2020- Preparing a project for organizing and archiving national documents (His Excellency the Minister of Culture - Jordan)

▪ 2020- Preparing a protocol for classification of information and protocol for document management and archiving (His Excellency the Director General of the National Library - Jordan)

▪ 2015- Oman Ministry Municipality for Organizing a electronic archive training course

▪ 2008 - Sincerity and perseverance in serving the educational process (President of Al-Hussein Bin Talal University)

▪ 2007 - Efforts exerted in setting study plans (President of Al-Hussein Bin Talal University)

▪ 2004 - Participation in organizing the Thought Studies Conference of Al-Hussein Bin Talal (President of Al-Hussein Bin Talal University)

▪ 1999- Automation the documentation center - Ministry of Agriculture in Jordan (His Excellency the Minister of Agriculture)

ADDITIONAL INFORMATION

Publications

Journal publication

2024- "Assessment of the Website of the Jewish Community Heritage in Iraq and the Iraqi Kurdistan Region .Mustafa H. Ahmed, , Raid J. Suleiman, Yusri S. Al Jazi , Luma Fakhir Abdul Razzak .KURDISH STUDIES ISSN 2051-4883 vol 12,No1 ,pp 729-743. DOI: https://doi.org/10.58262/ks.v12i1.046

2023- "Documents of the Iraqi state and the Iraqi Kurdistan region and the impact of the 2003 occupation on them" Mustafa H. Ahmed, Raid J. Suleiman, Ridha A. KURDISH STUDIES ISSN 2051-4883 vol 11,No3,pp 466-481 DOI: https://doi.org/10.58262/ks.v11i1.034

2023- The Iraqi Jewish Immigrants and The Impact of Transferring Their Documents to The United States. Mustafa H. Ahmed, **Raid J. Suleiman**, Ridha A. migration letters. Vol. 20 No. 7 (2023)

2022- Digitizing National Records of Jordan: Reality and Challenges. **Raid Jameel Suleiman**, Mustafa Hamdi Ahmed . d Vol 3, no 8, pp 1497-1503, August 2022
DOI: https://doi.org/10.55248/gengpi.2022.3.8.46

2019-Developing Standards for Professional Quality: A Framework for Media Outlets in Jordan v5 n1. Basim M. Tweissi ; Naseem M. Twaissi; Aiman S. Al-Garrallah; **Raid J. Suleiman.** Journal of Al-Hussein Bin Talal University for Research

2017- The Reality of Quality Management in Jordanian Media Institutions Basim m Tweissi; *Raid Jameel Suleiman.* Journal of Arts and Social Sciences [JASS] v8 n1 (20170201): 5 available at:

https://journals.squ.edu.om/index.php/jass/issue/view/174

2016-Jordanian Intellectual Production From 2002 – 2011: A Bibliomatric Analysis .*Raid Jameel* Suleiman, Afaf Abu Sarhan, Sarhan Al Tawalbeh, Mustafa Hamdi Ahmed. Information and Knowledge Management .Vol 6, No 2 (2016)

2015- Understanding School Library Education and Library User Education in Jordan, ATHENS INSTITUTE FOR EDUCATION AND RESEARCH 2nd Annual International Conference on Library and Information Science 27-30 July 2015, Athens, Greece

2015-The Impact of Accreditation Standards in Developing Library and Information Science Master's Degree Program in Jordan: A Comparative Study with American Library Association (ALA)Standards. Mustafa H. Ahmed& **Raid J. Sulaiman**& Serhan A. Ali Al Tawalbeh. Information and Knowledge ManagementVol.5, No.11, 2015 www.iiste.org

2015- Changing functions of libraries and publishers in the digital information sources environment. **Raid J. Sulaiman and** Serhan A. Ali Al Tawalbeh and Mustafa H.Intarnational Journal of Library and Information Science. Vol.7(4), pp. 86 - 90 , April 2015   DOI: 10.5897/IJLIS2014.0520

2015 - Student Trends in Using Electronic Information Sources in Public Universities in Jordan: AL Hussein Bin Talal University model. Serhan Al Tawalbeh, *Mustafa H. Ahmed, **Ra'id Sulaiman** and Afaf A. AbuSirhan .International Journal of Development Research 2015, Volume : 9, Issue : 2.www.journalijdr.com Article DOI : 10.5958/0975-6922.2015.00012.1

2015- Impact of International Cooperation Trends on Digital Libraries in Developing Countries. Serhan Ahmad Al Tawalbeh & Mustafa H.Ahmed &**Raid Jameel Sulaiman.** European Journal of Scientific Research. Vol. 130 No 4 March, 2015, pp.330-337

2015- Jordanian journalists' awareness of the concepts and standards of journalistic quality within Jordanian media institutions .Tweissi, Basim Mohammed; **Suleiman, Raid Jameel**; Al-Garrallah Aiman Sanad. Journal of Arab & Muslim Media Research, Volume 8, Number 1, 1 March 2015, pp. 55-78(24)
DOI: http://dx.doi.org/10.1386/jammr.8.1.55_1

2015- Quality of Media Training in Jordan , Naseem M. Twaissi, Basim M. Tweissi, **Raed J. Suleiman** .Jordan Journal of Social Sciences vol 8 n 2 2015

2013- . Information Management in Arabic diplomatic sector :Iraq foreig ministry as sample (case study) Mustafa Hamde & **Raid J. Suleiman**. Cybrarians Journal.- No 31 (June 2013)

2013 Academic Library Consortium in Jordan: An Evaluation Study .Mustafa H. Ahmed and **Raid Jameel Suleiman.**The Journal of Academic Librarianship Volume 39, Issue 2, March 2013, Pages 138–143

2006- EBSCO database evaluation use among Academic staff member at AL- Hussein Bin Talal University.- AL- Hussein Bin Talal University Journal of research and studies no 1.2006.
2005.-Internet use in university libraries"- cybrarian jornal No. 7/6- 2005.
Accepted for publication:
Book Publications
2014- New senses : guide of Media quality in the digital environment . Basim M. Tweissi & Naseem M.Tweissi& Aiman S. Al-Garrallah& **Raid J. Suleiman** .Amman: AL- Hussein Bin Talal University (Scientific Research Support Fund).
2014- Training and Acquisition of Media Literacy :guide of Quality and Standards .Basim M. Tweissi & Naseem M.Tweissi& Aiman S. Al-Garrallah& **Raid J. Suleiman** .Amman: AL- Hussein Bin Talal University (Scientific Research Support Fund).

Conferences Publications

2015- the Jordanian experience in document archiving. 4th kuwait Documentation and Archiving Conference and Exhibition 2015 .2-3 December

2015- Understanding School Library Education and Library User Education in Jordan, ATHENS INSTITUTE FOR EDUCATION AND RESEARCH 2nd Annual International Conference on Library and Information Science 27-30 July 2015, Athens, Greece

2012- The Experience of Jordanian Libraries (COE-JOPULS) In Building Union Catalog through Cooperation with Arab Union Catalog (AUC) **.Raid J Suleiman** and Mustafa Hamde, Nineteenth International Conference"Crimea 2012 "Libraries and Information Resources in the Modern World of Science, Culture, Education, and Business" (IFLA) , June 6-14, crimea
. http://www.gpntb.ru/win/inter-events/crimea2012/eng/disk/087.pdf

2011- Assessing and Evaluating Spcialized Libraries. R**aid Jameel Suleiman** and Nidal Ibrahim Al Ahmad .17th International Conference "Libraries and Information Resources in the Modern World of Science, Culture, Education, and Business" (IFLA) , June 6-14, 2011-crimea.
2009- The role of the libraries of the Greater Amman Municipality in providing library Services to persons with special needs in Jordan, Sixteenth International Conference "Libraries and Information Resources in the Modern World of Science, Culture, Education, and Business" (IFLA) , June 6-14,2009- crimea ,
2006- EBSCO database evaluation use among Academic staff member at AL- Hussein Bin Talal University. **Raid Jameel Suleiman** and Al-Erfuh Atef - AL- Hussein Bin Talal University Journal of research and studies no 1.2006.
2005 -On-line Electronic Journals Use Among University Academic Faculty Members of Jordanian University Colleges of Educational Sciences **Raid Jameel Suleiman** and Atif Bin Tareef ,15 conferences of Arab Federation for libraries and Information (A.F.L.I) ,2-5 /05/2005.

2009- Development of Quality and Professionalism criteria in Jordan Media 2009 Research projects fund by Jordanian scientific research support fund

2004- Development of libraries in Jordanian public university Projects Development Haer education in Jordan fund by

Memberships Jordan library association